

Chapter 1 Review

Hourly Pay	Regular: Hours worked x Pay Rate Time-and-a-half: Hours x Pay Rate x 1.5 Double: Hours x Pay Rate x 2
Salary	One amount for a specified time (per week, per month, per year).
Commission	Straight: Quantity Sold x Payment for Each Quota: Sales x Decimal Percent
Piece Rate	Quantity Made x Payment for Each
Per Diem	Number of Days x Daily Rate
Tips	Percent: Total Bill x Decimal Percent Per Job: Number of Jobs x Rate per Job
Percent	Decimal Percent x Total = Part

Calculate pay rates and wages

Compare two jobs with different payment arrangements

Calculate percentages

Calculate averages

Find the missing value for an average

Chapter 2

Understand how to read a chart to determine income tax withheld

Be able to calculate Social Security and Medicare deductions

Calculate net wages (Gross wages – Total deductions)

Calculate adjusted gross income and taxable income

Be able to read a chart to determine the amount of income tax due

Calculate total employee benefits, total job benefits, and net job benefits

Be able to compare two job offers

Calculate take-home pay as a percentage of gross pay

Determine the impact of a raise

Understand the benefit of using pre-tax deductions (cafeteria plan)